

JOB OPENING

Supply Chain / Materials Manager Job ID# H204

Company: Teledyne Energy Systems, Inc.
Location: Hunt Valley, Maryland

Education & Experience: Required:

- Bachelor's degree (B.A. or B.S.) in Business Administration/Engineering or related field with a minimum of 8 years in a procurement and planning environment of which 5 are in a leadership role in Supply Chain/Materials management.
- Minimum of two years' experience implementing Lean Manufacturing concepts such as 5S, Kanbans, process flow diagrams, and Cycle Time Reduction.
- Proven/demonstrated leadership skills leading a team to exceed expectations and drive improvements.
- Excellent oral and written communication skills to write procedural manuals, routine and advanced reports and correspondence with the ability to speak effectively before groups of customers, suppliers or employees of the organization.
- Ability to apply experience with a logical approach to carry out instructions and successfully deal with problems involving several concrete variables in standardized situations.
- In depth knowledge of supply chain management including procurement practices, processes and metrics.
- Knowledge and ability to use computer information to perform the materials manager functions including a proficiency with Microsoft Outlook, Excel, Word, and Project at a minimum.
- Experience with some type of ERP/MRP system. This experience should include implementation of additional modules or entire MRP systems.
- Ability to travel up to 20% to support key supplier meetings ensuring effective supply chain management.
- Proven outstanding organizational skills.
- **U.S. Citizenship required for government clearance and or data/software access**

Desired:

- Advanced degree such as MBA.
- Manufacturing experience.
- Six sigma or strong process background.
- Experience with Deltek Costpoint.
- APICS certification.

Work Description:

Reporting to the Director of Operations, Supply Chain / Materials Manager will manage a direct staff of 6 to 9 employees in Purchasing, Planning, and Stock Room functions. Successful candidate will challenge the status quo and bring their expertise to contribute to the improvement of the organization while:

- Leading the supply chain of the organization through each of the groups above in the development of personnel, processes and procedures through motivation, training development and evaluation.
- Ensuring that all work is planned and material purchased and delivered in time to meet the commitments to Teledyne Energy Systems customers while maintaining inventory levels at or below target.
- Establishing metrics and leading the team in driving continuous improvement to lower inventory levels, increase inventory turns, reduce overtime, and increase on time delivery.
- Improving the current supply chain and internal processes to drive higher efficiencies.
- Developing and maintain strong, positive relationships with internal customers to ensure there is effective communication.
- Work with purchasing to drive improvement in the areas of supplier quality and accountability while reducing costs.
- Developing, maintaining and issuing key business reports concerning material flow and key metrics.
- Organizing and leading the annual Physical Inventory of materials.

For consideration send resume and salary history, noting position desired, to:

Teledyne Energy Systems, Inc.

Attn: Human Resources - Job # H204

10707 Gilroy Road

Hunt Valley, MD 21031

Fax: 410-771-8620

E-mail: resumes03@teledyne.com

EOE M/F/D/V

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